

**Indian Institute of Technology Kanpur**  
**Department of Cognitive Science**  
Leave Application

Name \_\_\_\_\_ Roll No. \_\_\_\_\_

Academic Year \_\_\_\_\_ Discipline \_\_\_\_\_ Semester \_\_\_\_\_

**Kind of Leave**

Casual Leave

Academic Leave

Personal Leave

Medical Leave

Other (Pl.Specify)

Number of days applied for \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Reason \_\_\_\_\_

Leave address if going out of station \_\_\_\_\_

Mobile/Telephone No. \_\_\_\_\_

Email \_\_\_\_\_

(Signature of applicant)

Date:

Recommended/Not Recommended

Faculty Advisor/Supervisor

Sanctioned/Not Sanctioned

Convener, DPGC

Leave due/Not due \_\_\_\_\_